THE BALLANTRAE TRUST BOARD MEETING
Thursday 15th April 2021
7.30pm via Zoom

In Attendance: Carol Bell (Chair), Karen Stewart (Vice Chair), Alan Bell (Treasurer), Sue MacDougall (Treasurer), Mhairi McKenna, Jessie Brown, Cheryl Agnew, Garry Thomson and Fiona Conlan (DO)
Apologies None received.

1. Carol welcomed everyone

2. Approval of minutes of meeting of Thursday 18th March 2021
Typo in section 5b, this has been amended. The minutes were **approved** by Garry and **seconded** by Sue.

3. Matters Arising
Fiona updated on Solar panels that we are waiting on installer giving us a quote for car port style. Mhairi has been in contact with the sandstone company who will quote but still waiting on this.

4. Financial Matters
(a) King's Arms: Received remaining Scottish Land Fund £11k.

(b) Xero: Bank has stopped importing transactions with the connection to be renewed.
Action Carol to renew the connection with the bank.
Sue now has access to Xero and will meet with Fiona to reconcile next week.

5. Trust Projects
(a) King's Arms:
Karen had circulated pictures of lamps and **all agree** on one lamp, this will be used throughout the lounge. Two tones of colours have been **agreed** these are contrasting greens.
Looking to paint the benches outside next Wednesday weather dependent, Garry has power washed these ready for painting. An email will be circulated with work needing done if volunteers could help and suggested to post on facebook for volunteers if needed.

Garry updated that benches are in good repair and ready. The fence in garden has been moved for a clearer walkway. He has had a meeting with a brewery for stock and has been told the cellar will not need too much changed. Grant will visit on Monday to help with purchasing. Carol has ordered Covid signage and if everyone can look round and make any suggestions if anything has been missed.
Garry has ordered tables and hopefully be delivered before 30th April.

We had a discussion on opening weekend on having a booking system or as first come basis. The beer garden must close at 10pm.
No decision was agreed

Alan updated on adapt and thrive fund that this can be used on refurbishing the toilets and initial stocking. Work has started on the disabled toilet with renewing the floor and this now meets the regulation of a disabled toilet. Hand driers still to be installed.
Alex has paid for working on the path at back door that now requires to be concreted at estimate of £500 to £600. Sue has **agreed** to get quotes. **Action** Alan will email Sue the details needed for quotes.

The burner is ordered by Gibson and Goold with deposit of £1400 paid. A date of installation will be arranged once this has arrived with the company.

Alan will order portable lighting for beer garden.
Carol and Karen will visit the garden centre tomorrow looking for planters for decoration.
Garry will look for quotes for an industrial carpet to run through the foyer and match the décor.
Garry's wife Natalie has volunteered to work the first weekend as has previous experience working in the pub.
Children are allowed in the beer garden.
Scotriso ice cream van will be available on the Friday night.
The pizza van will be there on the Saturday night.

Carol would like to thank Bob and the boys for cutting the grass and litter picking. Thank you to everyone who has helped so far. Photos have been sent to Elyn from SLF.

Carol just received email from Dan that a freelance writer from Glasgow herald has been in touch to talk about the King's Arms.

The job advert has to be reworded for approval from Elyn, this is the job title cannot say couple.
The job description now includes cost of rent of the managers flat.

Elyn has commented that the SLF were disappointed that the SLF logo was not in the prospectus and this has to go on all paperwork.

(b) BFFD: Mhairi said still waiting on funding news. Previous food and drink businesses have been contacted to participate in the virtual festival and have had a good response so far.

(c) Music, theatre and cinema: No update as everything still on hold.

(d) Playpark: Cheryl said the circuit has been evened out now and just waiting on the tar. Cheryl had sent an application the Ballantrae Community fund for replacing the Football nets this was successful. Carol mentioned for future applications to add the Ballantrae Trust as the constituted group and the play park as the sub group of the Trust.
Still waiting on decision from recent application for 2 spinning bowls to add to the playpark.

6. Membership
Membership stands at Total 160, Ordinary – 120, Junior – 2, Associate – 38.

7. Issues approved by email since the March Board Meeting
None

8. Policies and Procedures
(a) Draft policies & procedures – Code of conduct. **Action:** Carol will circulate.
(b) Health & Safety and Safeguarding issues – None to report.

9. Any Other Business
Mhairi is working with Howard Wilkinson from Ayrshire food network and Marie McNulty from the Biosphere to feature in the BFFD programme.
Jessie asked about working on the bedrooms and linen. **Agree** To move this to another meeting.
Sue asked if the Trust should meet again before the opening of the Kings Arms. **Agree** this is a good idea.
Garry will ask local window cleaner for a quote on front windows. Carol will ask the local Girvan window cleaner.
Garry has offered to paint the bar to refresh for opening. **All agree**
Carol updated on employment tribunal that the forms need to be resubmitted in different format before the 26th April.

11. Next Meeting – Thursday 20th May 2021 7.30pm via Zoom

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