

**THE BALLANTRAE TRUST
BOARD MEETING MINUTES
19th July 2018, 7pm BRICC**

In attendance: Andy McAlpine (Chair), John McIlwraith (Treasurer), Mhairi McKenna, Aylie McIlwraith, Jessie Brown, Alan Bell, Gavin Fairbairn, Claire Mills, Andrew Ward (Creetown Initiative) and Chris Hanna (Creetown Initiative).

1. Apologies

Dan Cunningham, Siobhan Liddington, Carol Bell.

2. Approval of minutes from meeting 18th June 2018

Gavin asked for an amendment to show more accurately when he left the meeting. Subject to this amendment the minutes were approved by Alan and seconded by Jessie. The revised minutes will be circulated with these draft minutes – please confirm acceptance by email.

3. Matters Arising

There were none.

4. Update Paper

Andy had circulated a detailed update paper to the Board ahead of the meeting which gave the current position on the various Trust projects and potential projects. There were no specific comments made about the paper and all were in agreement that being issued with a paper similar to this ahead of meetings worked.

5. Financial Matters

A summary of the current financial position had been circulated to the Board ahead of the meeting with the Agenda. Chris explained that there had been an additional £2k identified which was not allocated to one of the Restricted funds – this has now been allocated to the Unrestricted General Account. There is a deficit in the project funds for Ballantrae News and What's on Ballantrae due to design work no longer being carried out in-house by a volunteer. Discussion took place about future funding of the Ballantrae News. An application for Ballantrae News & What's On Ballantrae had been submitted to the BCC for £500. We agreed to submit a further application to the Ballantrae Community Fund or Carrick Futures for 2 or 3 year funding. A funding strategy for each project had been circulated with the Agenda outlining all funds applied to, successful and unsuccessful applications, and funders on our list to apply to. We agreed to support Andy's attendance at the DTAS annual conference in Aberdeen in September and to pay the discounted conference fee of £80 from Unrestricted Funds. We agreed to add a new pot "Cultural Activities".

Action: Chris to check that funders such as Ballantrae Community Fund, Carrick Futures and Kilgallioch Community Fund don't require funding to be spent within 12 months.

6. Update on Membership

Current total is 78. 6 new applications submitted to the Board – all were approved unanimously.

We agreed all those who have applied for membership since the last meeting should be accepted as members. We also agreed we should issue a quarterly e-update to all members - the first one to issue in August.

Action Andy and Chris to prepare a draft of the first e-update and circulate a to Board members

7. Trust Premises

A number of possibilities are being considered. Mhairi and Chris had created a list of those places already considered which had been circulated with the Agenda.

Action: Chris to provide Board with examples and costings for an “office pod”

8. Board Development – Away Day

We agreed the outline itinerary for a Board Away Day to Creetown and Kirkcudbright

Action: Chris to email members to confirm that Saturday 27 October is a date on which all or most Directors can attend

9. Harbour Transfer

The Board considered Andrew’s overview of pros and cons of taking over responsibility for the harbour from the Community Council and whether it would be a good use of money to commission a feasibility study in relation to possible developments. We asked John to reflect further on the issues raised.

10. Projects

(a) MUGA and Play Park Development

A summary of the current project position was circulated with the Agenda.

Action: The Sub-group is to be asked to prepare a funding “barometer” with timescales showing how much money has been raised for the various elements of the play park project, for prominent display to encourage all those involve in local fundraising.

(b) Healthy Eating Project

Funding application submitted to the Community Food Fund and WH Smith Community Fund. Should hear from both funds in September.

(c) Website and Social Media

We agreed to postpone detailed discussion on the new website until the next meeting when Dan will be present

Action:

All Directors to look at the paper in advance of the next meeting and comment to Dan copying others in.

Chris to set up a new Ballantrae Trust Facebook page – with Aylie, Claire, Jessie and Andy as additional administrators.

(d) “After the Fire”

We agreed - for a variety of reasons - not to pursue the idea of free tickets for Ballantrae children for “McDougall’s Treasure Hunt”. Although there was a positive response to the suggestion of a Big Ballantrae Beach Picnic, there was agreement that organising it this year for the Smugglers’ Festival would be ‘challenging’. Regarding the other suggestions we agreed the following actions:

Action:

Gavin to continue to explore with Transerv the idea of planting cherry trees along the A77 “Cultural Activities” sub group to arrange a visit by an enthusiastic musician (etc) prepared to run an event for children and their parents in the afternoon and a concert in the evening.
Claire to circulate a short note explaining what is already being done by SAC regarding fruit for children

Aylie and Claire to discuss and propose a “treat” for Ballantrae Primary School children and their parents immediately after school one day

The idea of a “Big Ballantrae Beach Picnic”, though well received, was thought too challenging to take on this year. Chris to note it for reconsideration next year either at the Smugglers Festival or another suitable event / time.

(e) Red Squirrels

Chris McCulloch, one of the Trust’s members had approached Andy for Trust support for the work Chris and David Ollier have been doing in the area to encourage red squirrels.

Action: Andy to liaise further with Chris McCulloch and David Ollier and to bring a proposal to the next meeting regarding their red squirrel work

11. Any Other Business

BFFD 2019

Gavin suggested it would be helpful to have greater clarity about the context in which funding will be sought for BFFD 2019 including mention of creating a business plan.

Action: Andy and Gavin to consider the information which should be contained in any responses to grant application questions in addition to the information provided to the Board by the Sub Group.

12. Date and Time of the next meeting: Thursday 16th August 8pm at BRICC House